

## FTEJEREZ ASSESSMENT POLICY

The main objective of the FTEJerez assessments is to evaluate a candidate's suitability to complete the course and successfully gain employment with one of FTE's partner airlines.

This policy aims to provide prospective candidates with all the necessary information on how their assessment process will be managed by FTEJerez.

Self-sponsored and airline programme assessments have no differences: results are transferrable between applications and the assessment does not need to be retaken. Some airlines might include additional tests to the ones presented in this document: this will be made clear on the specific programme information page.

## ENGLISH LANGUAGE PROFICIENCY

As English is the official language spoken at FTEJerez, any candidate wishing to apply for one of our courses will have to demonstrate their proficiency. FTEJerez employs an in-house test for non-native speakers. This online test comprises elements of Grammar, Vocabulary, Use of English, Reading and Listening. The results of the test are sent to our English Language Department for evaluation and an oral examination (usually via videocall) is booked to complete the test.

Should a non-native candidate hold an official ELP certificate, it can exonerate them from taking the FTEJerez English Test. For reference, the minimum level corresponds to a C1 in the Common European Framework of Reference for languages.

Please find below a table of acceptable certificates and minimum scores:

Cambridge	IELTS	TOEFL iBT	EOI	TOEIC		Trinity	Bulats	GTEC
CAE	7	94-104	C1	L&R 945	S&W 360	10 & 11	75-89	1350-1400

## ASSESSMENT ACTIVITIES

### 1 THEORETICAL

FTEJerez has developed in-house theoretical tests, covering Verbal Reasoning, Maths and Physics, Numerical Reasoning and Numeracy. Preparation material is provided in advance to candidates invited to assessment days.

### 2 APTITUDE

Candidates will be required to pass a series of tests designed to measure cognitive abilities such as information processing, multitasking and selective attention, with dedicated sub-tests for hand-to-eye coordination and spatial awareness. Many candidates report that training with PC flight simulators or videogames, with the use of a joystick, greatly improves their abilities.

### 3 CAPTAINCY POTENTIAL

FTE's personal assessment includes elements of personality, motivation, and a competency-based section where the candidate will have to demonstrate that he/she possesses the skills and potential to become a future Airline Captain. These elements will be explored through an interview and can also be

assessed in a “live” environment through a group exercise, where candidates have to show they possess the necessary abilities to problem solve and work with others. Specific information on these elements will be provided by the training advisors.

## STANDARD

Achieving the minimum standard does not warrant automatic entrance to any of FTE's courses. Admission is subject to availability and the school's board and/or the airline's final decision.

For the self-sponsored course, the minimum standard for theoretical assessments is 75% in each of the four tests. For aptitude testing, performance is measured by the service provider and results are based on proprietary algorithms and a large dataset used for norming purposes.

## RESULT VALIDITY AND RETESTING

Any result obtained during an FTE Assessment will hold a 12-month validity.

This means that:

1. In case of a positive outcome, the candidate will have 12 months to commit to a course start date.
2. In case of a negative outcome, the candidate will have to wait 12 months before applying to retake the tests.

Only one retake is allowed per candidate.

## ATTENDANCE

Should a candidate be unable to attend for any reason, they must give FTEJerez at least 7 days' notice in order to be offered an alternative assessment date.

Should a candidate feel unfit to attend their assessment day, where possible, they must inform FTEJerez by 17:00 the day prior to their assessments. In this case, an alternative day, if possible, will be offered.

You do not need to disclose any medical conditions as part of the assessment process, however, it should be noted that a Class 1 Medical Certificate will be required to begin training if you are successful in your application.

## FEEDBACK

Individual feedback on the candidate's performance will be provided once the assessment process is complete.

## PERSONAL DATA

By completing the application, candidates explicitly consent to the personal data in the application being treated following FTE's privacy policy as published [here](#).

## CHANGES AND VALIDITY

FTEJerez reserves the right to change these policies without notice but, where possible, will update its website and this document accordingly as soon as any changes take place.

This policy is valid as from **July 2024**.